

Volunteer Gardener – Role Description

Purpose of the Position	To help maintain the small gardens at KEMP Hospice. To keep them tidy, well-presented, pleasant and safe for patients and visitors..
Supervisor	Care Services Manager
Tasks Involved	<ul style="list-style-type: none"> ✂ Clearing leaves and debris. ✂ Tending established planting. ✂ Trimming hedges. ✂ Maintaining garden furniture. ✂ Introducing annual planting. ✂ Mowing lawns. ✂ Assisting clinical team with garden projects. ✂ Completing time sheets, recording your duties.
Duty Times	<ul style="list-style-type: none"> ✂ Flexible: we are open to patients Monday, Tuesday, Wednesday and Friday 9am-4.30pm. ✂ When weather and conditions permit.
Desired Skills	<ul style="list-style-type: none"> ✂ Enjoyment of gardening. ✂ Ability to commit some time to the organisation. ✂ Physically able to carry out gardening tasks and activities.
Benefits to Volunteers	<ul style="list-style-type: none"> ✂ Being part of a dedicated team ✂ A sense of fulfilment in providing a much needed service. ✂ Ongoing training and support.
General	<p>All KEMP Hospice employees and volunteers are required to:</p> <ul style="list-style-type: none"> ✂ Abide by the Health & Safety at Work Act. ✂ Respect confidentiality applying to all Hospice areas. ✂ Work within Hospice policies and procedures. ✂ Comply with the Hospice no smoking policy. ✂ Participate in and contribute to team meetings. ✂ Co-operate and liaise with colleagues. ✂ Always behave in a professional manner, reflecting and maintaining KEMP values as set out in the KEMP Way. ✂ Undertake mandatory training.

Other requirements

Two references
DBS Check – basic, standard or enhanced dependant on the role
A willingness to undertake mandatory training as applicable to the role

Mandatory Training

Volunteer Role	DBS	Safeguarding	Food Hygiene	Moving and Handling	Data Security	Infection Prevention
Gardener	Basic	✓		✓		

KEMP is very flexible when it comes to our volunteers. We aim to accommodate your preferred times and days to work around you. All we ask is that you let us know if you are unable to volunteer as planned.

Thank you for taking an interest in volunteering for KEMP - for more information please contact volunteering@kemphospice.org.uk or call 01562 756000.